Work Session October 18, 2004 S-6100 South Park Avenue Hamburg, New York 14075

Supervisor Hoak calls the meeting to order at 6:00 p.m.

Roll Call: Patrick H. Hoak Supervisor

D. Mark Cavalcoli Councilman
Kathleen Hochul Councilwoman

Joan A. Kesner

Thomas Quatroche, Jr. Councilman

Also Present: Catherine Rybczynski Town Clerk

James Spute Director of Finance Richard Boehm Deputy Town Attorney

Robert Hutchison Town Assessor

6:00 p.m. - 6:10 p.m. Resolutions

6:10 p.m. - 8:00 p.m. Executive Session

Legal & Personnel Matters

I.

RESOLVED, that the Town Board approve the Out-of-Town Travel for Officer Scott Fraser to attend the "Patrol Investigative Techniques" Training Seminar to be held in Syracuse, New York on November 16 - 18, 2004. The cost is as follows:

Registration Fee	\$ 60.00
Lodging - 3 nights @ \$70.00	\$210.00
Meals - 3 days @ \$40.00	\$120.00
Gas & Tolls - approximately	\$100.00

Total \$490.00

Money is available in B3120.492. Use of unmarked Police vehicle is requested for transportation.

Moved: Hoak Seconded: Quatroche

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

II. BE IT RESOLVED, that the Town Board approve the purchase of software maintenance agreement with ESRI, Inc. For ArcGIS, GIS software for the following departments:

Department	Cost	Account
Assessing	\$264.57	A1335.440
Dispatch	\$264.57	A3020.423
Engineering	\$264.57	A1440.440
Building Inspection	\$264.57	B3620.423
Highway	\$264.57	DB5130.201
Emergency Management	\$264.57	A8760.201
Total Cost	\$1,587.40	

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to sign the agreement authorization.

Moved: Kesner Seconded: Cavalcoli

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

III.

BE IT RESOLVED, that the Town Board approve the travel request for Bob Hutchison, Town Assessor, to attend the Real Estate Network Conference and Trade Show, cosponsored by the Western New York Chapter of the International Association of Assessing Officers. The conference is being held at the Buffalo Convention Center on Tuesday, November 9, 2004. The cost is \$40.00 and funds are available in Account No. A1355.492.

Moved: Kesner Seconded: Hochul

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

IV.

RESOLVED, that the Town Board authorize the Supervisor to sign a one year contract with Integrated System for a 24/7 maintenance on our new telephone system in Town Hall. Total cost is \$3,750 per year, funds are available in H24 1620.203.

Moved: Cavalcoli Seconded: Kesner

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

V.

RESOLVED, that the Town Board approve the payment of 2004 vacation time for Louis O'Bad per the recommendation of Jim Connolly. Mr. O'Bad is having surgery and will not be back to work until 2005. Rather than roll the time over Mr. Connolly recommends payment because of operational needs of the department.

Moved: Quatroche Seconded: Hochul

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

VI.

RESOLVED, that the Town Board approve the termination of personnel for the Building and Grounds Department as follows:

1.	Randy Buckley	P/T Laborer	10/07/2004	Terminate
2.	Sam Fraser	P/T Laborer	10/08/2004	Terminate

Moved: Quatroche Seconded: Kesner

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

VII.

RESOLVED, that the Town Board approve the hiring and termination of personnel for the Recreation Department as follows:

1.	Aroune, Paul	B7310(320)	10/04/2004	\$9.50 P/T
2	Albaa Daymand	Rec. Attendant	10/04/2004	Terminate
2.	Albee, Raymond	A7180(215)		
3.	Robb, James	B7310(320)	10/04/2004	\$7.15 Seas. P/T
		Rec. Attendant		
4.	Steger, Joseph	B7310(320)	10/04/2004	\$9.50 P/T
		Rec. Attendant		
5.	Ignatius, Christopher	B7310(320)	10/04/2004	\$7.00 Seas. P/T
		Rec. Attendant		
6.	Haefner, Jessica	B7310(320)	10/04/2004	\$5.90 P/T
		Rec. Attendant		
7.	Larson, Andrea	B7310(320)	10/04/2004	Terminate
8.	Klumpp, Gary	66	"	Terminate
9.	Newton, Kelly	44	,,	Terminate
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Moved: Quatroche Seconded: Cavalcoli

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

VIII.

BE IT RESOLVED, that the Town Board approve the termination of personnel for the Police Department as follows:

1. Mikac, Ryan Seasonal Part-time	08/20/2004	Terminate
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Moved: Quatroche Seconded: Hochul

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

X.

RESOLVED, that the Town Board approve the hiring of personnel for the Recreation Department as follows:

1. Hanson, Kyle	A7265(230)	10/18/2004	\$7.85 P/T
	Rec. Attendant		
2. Brady, Caitlin	B7310(320)	10/12/2004	\$6.75 P/T
	Lifeguard		
3. Kuhrt, Timothy	B7310(230)	10/17/2004	\$8.25 P/T
	Lifeguard		

Moved: Quatroche Seconded: Cavalcoli

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

XI.

RESOLVED, that the Town Board approve the hiring and termination of personnel for the Building and Grounds Department as follows:

1.	Brendan LoVullo	Seasonal Laborer	10/01/2004	Terminate
2.	Kyle Hansen	P/T Laborer	10/06/2004	Terminate
3.	Barb LaRosa	P/T Clerk Typist	10/16/2004	Terminate
4.	Barb LaRosa	Seasonal Clerk Typist	10/18/2004	\$9.97

Moved: Quatroche Seconded: Kesner

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

> Noes: None Carried

XII.

RESOLVED, that the Town Board approve the Audit of Cash Disbursements as follows:

	VOUCHER #'S
PERATING FUND:	

	OPER A	ATING	FUND:
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BATCH #125	\$ 216,488.02	917011 - 917157
BATCH #126	\$ 114,721.83	917158 - 917273
BATCH #127	\$1,375,000.00	917274 - 917275
BATCH #128	\$ 130,559.25	917276 - 917372
PRTRN #21	\$ 579,627.62	

TOTAL OPERATING FUND DISBURSEMENTS: \$2,416,396.72

TRUST & AGENCY:

BATCH #53	\$ 22,947.97
BATCH #54	\$ 560.535.39

TOTAL TRUST & AGENCY DISBURSEMENTS: \$ 583,483.36

CAPITAL FUND DISBURSEMENTS:

BATCH #75	\$ 15,702.12	720442 - 720446
BATCH #76	\$ 20,660.96	720447 - 720452
BATCH #77	\$ 2,564.59	720453 - 720457

TOTAL CAPITAL FUND DISBURSEMENTS: \$ 38,927.67

PAYROLL:

PR #21 \$ 541,112.92

TOTAL PAYROLL DISBURSEMENTS: \$ 541,112.92

PETTY CASH:

TOTAL PETTY CHAS DISBURSEMENTS: \$ 0.00

TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT: \$3,579,920.67

Moved: Hoak Seconded: Cavalcoli

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Quatroche

XIII.

RESOLVED, that the Town Board adjourn to Executive Session with Legal, Assessing and Police.

Moved: Hoak Seconded: Kesner

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None Carried

Catherine Rybczynski, Town Clerk